

**Council on Law Enforcement Education and Training**  
**2401 Egypt Road**  
**Ada, OK. 74820**  
**Curriculum Review Board**  
**April 11, 2023**  
**10:00 a.m.**  
**MINUTES**

**MEMBERS PRESENT:**

Dr. Michael Wilds, NSU-Broken Arrow, Chairman  
Captain Deidre Hughes, Broken Arrow PD  
Mr. Tony Runyon, Kiamichi Tech/McAlester Campus

**STAFF PRESENT:**

Interim Director Preston Draper  
Jason Potter, Compliance Manager  
Kate Springer, Asst. General Counsel  
Shelly Lowrance, Recording Secretary

**MEMBERS ABSENT:**

Captain Jason Ruegge, Oklahoma County SO

**GUESTS:**

John Feith, Warr Acres PD  
Jonathan Noteboom, Union City PD

1. Chairman, Dr. Wilds called the meeting to order at 10:00 a.m.
2. Roll was taken and three members were present representing a quorum.
3. This meeting is being held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on October 21, 2022, and the agenda posted April 7, 2023.
4. **Pledge of Allegiance was led by Interim Director Draper.**

10:02 a.m. - Lesley Smith entered the meeting.

10:02 a.m. - Lesley Smith left the meeting.

**5. Introduction of guests**

Discussion: Chairman, Dr. Wilds had the guests introduce themselves.

**6. Approval of Minutes**

There was no discussion.

**Action Taken:** Mr. Runyon made a motion to approve the minutes from November 15, 2022, as written. Captain Hughes seconded the motion. Dr. Wilds voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 3-0.

## 7. Curriculum Review Board Opening

Discussion: O.S. 70-3311 B. 16. d. one member shall represent a municipal jurisdiction with a population of less than fifty thousand (50,000) and who shall be a CLEET-certified training officer, who shall serve an initial term of two (2) years.

Applicants: • Captain John Feith, Warr Acres Police Department.  
• Captain Jonathan Noteboom, Union City Police Department

Applicants gave an overview of their law enforcement career and qualifications for the CRB opening.

Board members asked questions to each applicant about training, Career Techs, and education.

**Action Taken:** Chairman, Dr. Wilds made a motion to nominate Captain John Feith to the Curriculum Review Board. The CLEET Council will have final approval. Captain Hughes seconded the motion. Dr. Wilds voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 3-0.

10:34 a.m. – Captain Feith and Captain Noteboom left the meeting.

## 8. Curriculum Review Board Opening

Discussion: O.S. 70-3311 B. 16. e. one member shall represent a county jurisdiction with a population of less than fifty thousand (50,000) and who shall be a CLEET-certified training officer, who shall serve an initial term of one (1) year, and...

Applicant: Chief Deputy Scott Phelps, Bryan County Sheriff's Office

**Action Taken:** Captain Hughes made a motion to table for additional research on the applicant. Mr. Runyon seconded the motion. Dr. Wilds voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 3-0.

## 9. Director/Legislative Report

Discussion: Interim Director Preston Draper provided a report on the following:

- SB379 – Senator Daniels. Mandate of mental health training.
- Darry Stacy will be the new CLEET Executive Director after the background is complete.
- Legislature/budget.
- CLEET 60 Year Celebration is June 5<sup>th</sup> at 2:00 p.m.

**No action required.**

## 10. Review and Possible Approval of Basic Peace Officer Academy Legal Block Instructor and Student Learning Objectives, Lesson Plans, Supplemental Learning Guides, and/or Other Materials.

**Action Taken:** Captain Hughes made a motion to go into executive session. Mr. Runyon seconded the motion. Dr. Wilds voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 3-0.

10:57 a.m. – entered into executive session.

11:12 a.m. – returned to open session.

**Action Taken:** Captain Hughes made a motion to come out of executive session. Mr. Runyon seconded the motion. Dr. Wilds voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 3-0.

**Action Taken:** Captain Hughes made a motion to approve the supplemental learning guides for legal block learning modules 11 and 12. Mr. Runyon seconded the motion. Dr. Wilds voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 3-0.

## **11. Board Comments**

Discussion: Captain Hughes referenced executive order 2023-07. The Office of Homeland Security and the Oklahoma Department of Public Safety to oversee and manage the Oklahoma Information Fusion Center, renamed the Oklahoma Counter Terrorism Intelligence Center. She had questions on curriculum. Interim Director Draper asked her to contact Jason Potter.

**No action required.**

## **12. Public Comments**

There was no discussion.

**No action required.**

## **13. New Business**

25 O.S. § 311(A)(10) New Business, “any matter not known about, or which could not have been reasonably foreseen prior to the time of the posting.”

There was no discussion.

**No action taken.**

## **14. Adjournment**

**Action Taken** Mr. Runyon made a motion to adjourn. Captain Hughes seconded the motion Dr. Wilds voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 3-0.

Chairman, Dr. Wilds adjourned the meeting at 11:17 a.m.